

Friends of the Rouge Board of Directors Meeting Minutes
September 12, 2018
Environmental Interpretive Center (EIC)
Dearborn, MI 48128

Directors Present: Alice Bailey (AB), Mike Darga (MD), Paul Draus (PD), John Kelly (JK), Scot Martin (SM), Mike McNulty (MM), Brandy Siediaczek (BS), Susan Thompson (ST), Al VanKerckhove (AVK), Laura Wagner (LW) (10 total),

On Conference call: Andrew Hoffman (AH) (1 total)

Directors Excused: Orin Gelderloos (OG), Dave Norwood (DN), (2 total)

Directors Absent: Elizabeth Palazzola (EP) (1 total)

Staff Members Present: Karen Hannah (KH), Marie McCormick (MMC) (2 total)

Guests: None

1) CALL TO ORDER

President MD called the meeting to order at 5:20pm

2) APPROVAL OF AGENDA

Motion to approve agenda made by ST, seconded by SM. Motion carried

3) APPROVAL OF BOARD MINUTES

a. June 13, 2018

Motion to approve made by MM seconded by JK. Motion carried .

4) REPORTS (also refer to reports in Board packet)

a. Executive Committee

The Executive Committee (EC) is scheduled to hold calls on a monthly basis. The EC me had an emergency meeting a few weeks back; items discussed are on tonight's meeting agenda.

b. Executive Director

Refer to reports attached for highlights

Thursday October 25 4-7 is the new office open house. Board members are needed to assist with the event

c. Rouge Education Project (REP)

Refer to reports attached for highlights

d. River Restoration/Volunteer Monitoring (PI)

Refer to reports attached for highlights

e. Membership Committee

Refer to reports attached for highlights

f. Fund Development Committee

Refer to reports attached for highlights

Rouge Cruise was successful- revenue was \$27, 623 and the goal was \$29,030; 10 tickets short of sellout
Positive comments were received; expenses were more due to beverages, food
\$150 raised so far in the Detroit Free Press Marathon 2018 races; Fund Development meeting in October

g. Finance Committee/Treasurer

i. May and June 2018

Motion to approve Treasurer's report made by ST, seconded by AVK. Motion carried.

ii. 990

Motion to approve 990 made by ST, seconded by DN. Motion carried.

iii. Annual Audit

Motion to approve/accept the Annual Audit made by JK, seconded by SM. Motion carried.

5) NEW BUSINESS

a. PARC Office Updates

i. Construction Update

Moved into new office and should be completely moved in by open house

November 6 millage proposal on local ballot for PARC facility improvements, theater space

Applying for a 319 grant for permeable pavers at PARC parking area and rain garden

ii. Capital Campaign

Focus on the campaign after move/Open House is completed and use the Open House to promote campaign

b. Water Trail Committee Description

This committee is different than the others as member communities have a vote

FOTR is fiduciary for the water trail; and FOTR would have final approval on budgets

Goal is to get the member communities to financially support the work

Motion to approve the Water Trail committee description made by ST, seconded by JK. Motion carried.

c. "Clean Desk" Policy

Discussed draft policy

MMC agreed separate the policy into two separate ones- Office Aesthetics Guidelines and Secure Office Policy

Board will do an e- review of the policies, including office cleaning policy

d. Board Training: *Strategic Planning process led by Parallel Solutions*

Megan Olds, Sarah Naparala updated the Board on Strategic Planning activities

Finished the Stakeholder work, starting external work next week

Goal: A strong, stable, set of leaders to move organization forward

How are board members selected? What is looked for in a board member?

Roundtable on board orientation experiences/suggestions for process

Suggestions: adopt a board member/mentoring

Orientation should be board responsibility with board support

How does board evaluate success? What does the board want to work on?

Perform board self-assessment surveys annually and assess against strategic plan

e. Additional issues from the floor

f. Sign thank you notes

6) ADJOURNMENT

Motion to adjourn made by JK, seconded by PD. Motion carried. Meeting adjourned at 7:45pm

Respectfully Submitted by:

Susan Thompson FOTR Secretary

